

Dear parents:

In response to the continued spread of Coronavirus (COVID-19), our school has implemented the following pre-cautionary measures. Please read and cooperate fully to protect the health and safety of the entire school.

1. The student's family member or relative or anyone who has contact with the student and for those who have visited China within the last 14 days, after he/she returning to the United States, the student's family member or relative or the person who has contact with the student must stay at home for 14 days. Please inform the student teacher.

2. The student has the following symptoms, please stay at home and not go to school.

(1) Body temperature (ear thermometer)

99.5 degrees Fahrenheit or Celsius 37.5 degrees

(2) Severe cough

3. During school hours, if a student has the following symptoms, the school will immediately isolate the student from other students and immediately notify the parents to take the student out of school.

(1) Body temperature (ear thermometer)

99.5 degrees Fahrenheit or Celsius 37.5 degrees

(2) Severe cough

4. The school will provide sanitized and disinfecting paper for teachers and students.

5. Educating students to wash their hands frequently. Reduce touching your eyes, nose, and mouth with your hands. Instruct students to correct hand washing steps.

6. Educating students on "Cough etiquette", when you cough or sneeze, do your best to avoid the crowd, and use paper towels or handkerchief to cover your nose and mouth. Avoid saliva splash and if in an urgent matter you can always cover the splash using inner part of your elbow to cover your mouth and nose instead of your hands.

7. During school time, if students have slight coughing or throat hurt, school will provide face mask for the student to cover his/her mouth. That student must **wear** a face mask straight until the school is over.

8. Due to home isolation, student is not allowed to come to school; the class teacher will provide homework & exercises sheets to students. The teacher will assist the students if necessary by finish learning.

9. As the epidemic develops, school will take corresponding measures. When it is necessary to suspend classes, the school will notify parents as soon as possible.

If there is any inconvenience that has caused you during the epidemic prevention period, please understand. Let all of us work together to cope with the difficult times and go through this extraordinary period of peace. Thank you for your support and cooperation and I wish all your families a wonderful and healthy year 2020.

Sincerely,
Stella Canupp
Houston Northwest Chinese School